

SCOPE OF WORK

A. General

This project entails an engineering study of the feasibility and practicality of using power driven movable shelving in the records storage facility at the [REDACTED] 25X1A6a

25X1A6a [REDACTED] The intention is to increase the volume of usable storage space without increasing the size of the building.

B. Requirements

1. The study should result in a written report with any drawings which may be used as a management tool in determining the advisability of installing power driven movable shelving to increase usable storage at this facility, given the limitation that building enlargement is not to be considered.

2. The study and report shall cover all aspects of the feasibility and practicality of using this shelving, and shall include the related cost estimates. The items to be considered, shall include, but not be limited to, the following:

a. A structural analysis of the building's ability to accommodate the additional weight of the added records in storage as well as the shelving.

b. An electrical power survey to determine the necessary and available power for both normal and emergency needs, to supply the illumination and drive motors for the equipment.

c. An analysis of the maintenance requirements of the equipment.

3. If it is found that movable shelving is not advisable, the reasons for this should be given as well as suggested alternatives, their relative merit and their respective costs.

4. Detailed requirements and information may be obtained from the Post Engineer [REDACTED] Arrangements for preliminary meetings should be made with the Post Engineer. 25X1A6a

5. Upon completion of the study, 12 copies with all supporting data shall be submitted to the Commanding Officer, [REDACTED] 25X1A6a

6. An analysis of the effect, if any, on the HVAC system shall be made.

7. An analysis of the control system for the shelving shall be made.

*Action Taken on Memo:*

8/19/69 Received

8/21/69 Conf. w/ [REDACTED]. Started accumulating info.

25X1A9a

8/21/69 Received layout of proposed system by [REDACTED]

25X1A5a1